



Board of County Commissioners Agenda Request

6F

Agenda Item #

Requested Meeting Date: January 6, 2026

Title of Item: Letter of Support - Aitkin Airport Terminal Grant

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: David Minke, County Administrator		Department: Administration
Presenter (Name and Title): David Minke, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: The Aitkin Municipal Airport (Steve Kurtz Field) is jointly owned by Aitkin County and the City of Aitkin. The airport is applying for an Airport Terminal (ATP) Grant to construct a new terminal building. Attached is a letter of support for the project. Commissioner Wedel and County Engineer Welle are members of the joint airport commission.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve the letter of support for the grant application		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



AITKIN COUNTY COMMISSIONERS

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January 6, 2026

Lindsay Terry
ADO Manager
Dakota-Minnesota Airports

Via Email only
Lindsay.Terry@faa.gov

RE: Letter of Support Aitkin Airport ATP Grant Application

Dear Ms. Terry:

On January 6 the Aitkin County Board of Commissioners approved this letter of support for the Aitkin Municipal Airport ATP Grant Application.

The airport is currently leasing space to serve as the public terminal building. The current lease space is outdated and does not meet current accessibility standards and it presents safety concerns. Having a modern and functional public terminal building is an important component of a General Aviation airport.

This project will establish an airport-owned terminal building at the airport, instead of having to lease space at the airport's cost. The proposed terminal building will provide a modern, energy-efficient building with full handicap accessibility, it will be located on the site of an old storage building that has reached the end of its service life. Additionally, this site is directly adjacent to the airport fueling stations and the airport maintenance building. Once completed, all public airport facilities would be centralized at this location. This improvement will be a great safety benefit to airport users who currently must walk a significant distance between the fueling stations and the leased terminal space.

Thank you for your favorable consideration of the application.

Sincerely,

County Board Chair
J. Mark Wedel